« CREApoly 2017 » Exhibition Regulations
Artistic works of EPFL staff

1. Place and exhibition dates :
   Place : MED building hall
   Preview : Tuesday 5th December 2017
   Exhibition : From Wednesday 6th to Wednesday 20th December 2017

2. Participation conditions :
   - Be a staff of EPFL or the EPFL Innovation Park.
   - Presented artworks must imperatively be the participant’s own works.
   - For each presented artwork, the complete documentation must have been sent, according to point 3 of the present regulations, within the set deadline (September 18th).

3. Description of the artworks, jury’s choice :
   - Each participant may offer 3 works at the most.
   - The « description of the work » form will be filled in for each of the presented works.
   - 1 to 3 pictures of the work (.jpg or .pdf format) will be enclosed with the form (these photographic reproductions may be used within the framework of the promotion of the event).
   - The jury, composed of members of the Cultural commission and of the Cultural and Art Affairs of EPFL, as well as a professional photographer, will make a choice depending on available room. These decisions will not be questionable.

4. Preparation of the works:
   Each of the work will be provided an adequate hanging system (frame, hook or strong string for the paintings; pedestal or other stable basis for sculptures and objects to put down).

5. Financial conditions:
   Participation to CREApoly is graciously voluntary and no financial compensation is paid to the participants (by the Cultural and Art Affairs nor by EPFL).
   The Cultural and Art Affairs will not organise nor finance the production of the works presented.
   The selling of the artworks is possible. The buyer must contact directly the author of the work.
   The Cultural and Art Affairs are neither involved nor liable and they do not receive any commission.

6. Insurance and liability:
   The Cultural and Art Affairs of EPFL are not responsible for any damages or thefts that may happen to the artworks or the equipments required for their presentation during their transport and for the duration of the exhibition.
   No insurance covers this exhibition.
7. Transport, storage and hanging:

**Transport:** The participants bring their works to the place of the exhibition by their own means and come to take them back the day scheduled at the end of the exhibition.

**Storage:** The selected artworks must be brought at EPFL around end of November 2017 (precise date and location will be sent out later). Any wrapping will not be conserved by the Cultural and Art Affairs and thus will have to be taken back.

**Hanging:** The hanging will be carried out by a competent team; the exhibitors do not take part.

8. Dates:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration deadline</td>
<td>Sunday 30th July 2017</td>
</tr>
<tr>
<td>Meeting participants-organisers-scenographer</td>
<td>Friday 25th August 2017</td>
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<tr>
<td>Transmission deadline of required documentations for each of the work</td>
<td>Monday 18th September 2017</td>
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<tr>
<td>Announcement of the selected works by the jury</td>
<td>Early October 2017</td>
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<tr>
<td>Delivery of the works</td>
<td>End of November 2017, precise date and location will be given to the participants when appropriate.</td>
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<tr>
<td>Preview</td>
<td>Tuesday 5th December 2017</td>
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<tr>
<td>Exhibition</td>
<td>From Wednesday 6th to Wednesday 20th December 2017</td>
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<tr>
<td>Recovery of the works</td>
<td>Thursday 21st and Friday 22nd December 2017</td>
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</tbody>
</table>

9. I accept the present Regulations:

Name, first name : ..........................................................  Date : ..........................................................

Signature : .................................................................

Please send the duly signed Regulations, together with the form and pictures, to: creapoly@epfl.ch, until Monday 18th September 2017

For further information:
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